

MITH SAMLANH



Annual Report

January - December 2012

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January 2013

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- ACTED-PSF, AusAid/HAARP, Allan Murray Jones, Fashion Link Trading, Credit Lyonnais Securities Asia (CLSA), Caritas France, DAK Foundation, Deutsche Bank, Dan Church Aid, EZECOM, Evert en Gisela Boudewijn Stichting, Friends-International, French Embassy, Global Fund, Give2Asia, Global Goods, Kid's Colours, La Chaine de L'Espoir, Project Hammer, Planet Wheeler, Phnom Penh Capital Hall, Riverview Children Foundation, Silk Air, Singapore School Of The Art, UNICEF, World Childhood Foundation.

GLOSSARY

ARV	Antiretroviral
DCA	Dan Church AID
DIC	Drop In Center
DU	Drug User
DoSVY	Department of Social Affair Veteran and Youth Rehabilitation
ECPAT	End Child Prostitution, Abuse and Trafficking in Cambodia
FI	Friends-International
FSB	Friends Social Business
HAARP	HIV/AIDS Asia Regional Program
НВР	Home Based Production
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immune Deficiency Syndrome
IDU	Injecting Drug User
IEC	Information, Education and Communication
ITP	Individual Training Plans
KPMG	Klynveld Peat Martwick Goerdeler
MoU	Memorandum of understanding
MS	Mith Samlanh
MER	Monitoring, Evaluation and Research
MoSVY	Ministry of Social Affair Veteran and Youth Rehabilitation
MoEYS	Ministry of Education, Youth and Sport
NGOCRC	NGO Coalition on the Rights of the Children
NACD	National Authority for Combating Drugs
NGO GPP	NGO Governance & Professional Practice
NFE	Non-Formal Education
NSP	Needle and Syringe Program
NAA	National AIDs Authority
NEP	NGO Education Partnership
PMTCT	preventing mother to child transmission
STDs	Sexually Transmitted Diseases
TH	Transitional Home
UNOHCHR	Office of the High Commissioner for Human Rights in Cambodia
VCCT	Voluntary Confidential Counselling and Testing



MITH SAMLANH ANNUAL REPORT January-December 2012

IMPACT SUMMARY:

- 1,344,810 (F: 425,407) services provided to children, youth and their caretakers this year.
- 7,519 (F: 2,805) children and youth and 2,147 (F: 1,172) caretakers received services in Phnom Penh and Provinces this year.
- 495 (F: 104) children moved away from street life this year.
- 396 (F: 172) children received remedial education at Educational Centers of Mith Samlanh in Phnom Penh this year.
- 572 (F: 147) youth received vocational training this year.
- 441 (F: 180) new children were supported to reintegrate to public school and 1,547 (F: 628) received support to remain in public school through follow up in Phnom Penh and the Provinces.
- 201 (F: 49) children were reintegrated into a family environment (direct, extended, foster family and independent living) in Phnom Penh and the Provinces this year.
- 138 (F: 32) youth were placed into employment or self employment in Phnom Penh and the Provinces this year.
- 631 (F: 154) ChildSafe Members including 209 (F: 152) ChildSafe community members are active in Phnom Penh.

	Intervention Logic	Objectively Verifiable Indicators	RESULTS
Vision	Together, we protect street children/you build their futures.	th and related groups and with them create	e innovative and exciting opportunities to
Goal	Child; - reintegrating street children and youth - preventing street children and youth from the way organizations work children and youth;	so they become actively involved in the devome and/or danger	rous situations that compromise their futures; oproaches with the active participation of the
Objectives	1. Management is best practice, providing effective support to the	- Relevant MoUs with Government are signed or renewed	- Mith Samlanh has finished drafting an MoU with Ministry of Labour and Vocational

programs.		Training (MoLVT) in collaboration with Friends-International. - Mith Samlanh has requested to register the vocational training center with Ministry of Labour and Vocational Training (MoLVT) and is now waiting for approval from MoLVT.
	- Internal Information sharing meeting conducted once a month.	 Sharing meetings are conducted every fortnight to share important information, raise challenges, find solutions as well as presentation by management, project managers, specialists, team leaders and child representative.
	- Relationships of Mith Samlanh with donors, government and partners are effective.	 Mith Samlanh is in the process of documentation for applying for the Child Safe Organization (CSO) certification based on requirements of CSO of MoSVY. Mith Samlanh received a Medal from MoSVY for the National Orphan and Vulnerable Children Taskforce (NOVCT). Mith Samlanh was selected by MoSVY to become a member of the NGO Representatives for social welfare and finalized the draft guidelines and strategic plan for street people with the Department of social welfare, with support from MS Advisor and Friend-International Technical Advisors. Mith Samlanh has prepared a short and long term strategic plan with Phnom Penh municipality and the municipality continued to offer rice for supporting our target group in Mith Samlanh Center. Mith Samlanh is collaborating with Friends-International to develop an agreement

	- Relationship with the Board is effective	with Phnom Penh municipality for working with marginalized people. Mith Samlanh renewed its NSP license from NACD for implementing the NSP project in 2013. After receiving the NGO GPP certificate, 2 managers of Mith Samlanh were invited to participate in training on Voluntary Field Assessing (VFA) to become Volunteer Field Assessors to evaluate other NGOs who apply for NGO GPP certification. Mith Samlanh has been working with the Municipal Department of Social Affairs Veteran and Youth Rehabilitation to organize 114 (F: 19) children/youth to join Camp Sabay Sabay activities at Kampong Speu province during ASEAN Meetings in 2012. In collaboration with Friends-International and with input from the boards, Mith Samlanh has discussed and decided to redesign and create a standard brand name for our shops and restaurants. Two board meetings were conducted this year to present the achievements. One board member left and two new board members were recruited. Mith Samlanh statutes and Internal Regulations were updated and approved
2. Administration/ HR are best practice, providing effective support to the programs.	- Internal Regulation/Procedures are establish and implemented	by board members. - MS Internal Regulation was reviewed and management decided to provide annual bonus twice per year (Pchum Ben and Khmer New Year). The Child Protection Policy was reviewed and shared with all

		staff. - The personal loan and salary advance policy were implemented and the provident fund policy was under draft. - 52 (F: 13) new staff were recruited and received orientation and induction on the MS IR/Procedures and Program. - 253 (F: 104) staff received internal and external training delivered by MS, FI and outside institutions based on Individual Training Plan (ITP) this year.
	Data collection and reporting system will be establishedQuality reports will be sent on time to donors	 Narrative reports were sent to management, donors and relevant government on time and based on the logframe.
best practice, providing upport to the programs.	 A coherent and user-friendly Finance Policy & Procedures Manual/Handbook will be in place for Finance and Non- Finance Staff. 	- The user-friendly finance policy and procedure manual was reviewed by the Technical Advisor.
	 All Internal reports and donor reports are completed and delivered on a timely basis 	 All internal financial reports were sent to management and relevant people on time, including donor and government reports.
	- Internal control is strengthening the whole operation of Mith Samlanh	 The stock of rice, milk, harm reduction material, hygiene and HBP products were checked every month by the finance staff. The brick sale and student's tips were controlled by finance staff every month to ensure transparency and accountability.
	- External Audits show quality financial systems	- Mith Samlanh Global Financial audit conducted by KPMG in 17-28 September 2012.
	- The list of fixed assets will be update,	- The list of fixed assets registration and

	counted and check by the accounting staff.Finance staffs are trained and ongoing technical support is provided by Friends-International.	asset tags were updated by physical counting.The finance staff received ongoing technical support by Friends-International.
	 Project Managers, specialists and team leaders receive orientation in new Financial Policy & Procedures. 	 The Finance team provided Basic Excel training to all project managers and specialists.
4. Programs provide best practice services with and for street children /youth and related groups in Phnom	Six programs will provide services to 15,000 children and youth per year by 2015:	Five programs provided services to 7,519 (F:2,805) children and youth in 2012:
Penh in close collaboration with authorities	Outreach teams in 5 zones of Phnom Penh; provide holistic services to 6,000 children and youths per year, on the streets, in communities and DIC	Outreach teams in 5 zones of Phnom Penh, provided holistic services to 5,724 (F: 2,181) children and youth on the streets, in communities and in Drop In Centers in 2012.
	Transitional Homes – 3 Transitional Homes provide safe lodging to a maximum of 500 children and youths per year.	Transitional Homes – 3 Transitional Homes provided safe lodging to 544 (F: 126) children and youth in 2012
	Education - Education Center is providing Non Formal Education to 500 children, is reintegrating 350 new children to public school and supporting an additional 1,400 children to remain in public school in Phnom Penh and Provinces— per year. - Vocational Training (workshops and businesses) are providing vocational skills to 600 youths year, and supports	 Education 396 (F: 172) children received Non-Formal Education at the Educational Center of Mith Samlanh and 441 (F: 180) new children were reintegrated to public school. MS supported an additional 1,547 (F: 631) children to remain in public school through follow up in Phnom Penh and Provinces. Vocational Training provided vocational skills to 577 (F: 147) youth and supported 138 (F: 30) youth for placement in Phnom

190 youth for placement in Phnom Penh and Provinces – per year

 Club Friends is providing 100,000 cultural, outing/ entertainment and life skill services to all children in Educational Center and Training Center as well as children from the street.

Reintegration

- Social reintegration support (family, school, employment) is provided to 500 children and youths and their families in Phnom Penh per year.
- Social reintegration support (family, school, employment) is provided 200 children and youth and their families in the provinces per year.

Friends Social Business(FSB) Mith Samlanh is 50% sustainable

- FSB team is operating Café Mith Samlanh at the French Institute of Cambodia, with an income of \$30,000 per year.
- FSB is supporting 2 vocational training restaurants (cf. Activity 4.3) with \$1,154,000 income per year.
- 125 families (including 25 new) are participating in Home Based Productions Program (HBP) and 370 children are benefiting from it per year
- 150 families (including 40 new) are receiving training and support to develop small business and improve their revenue, and 580 children

Penh and Provinces in 2012.

 Club Friends provided 123,555 (F: 46,989) cultural, outing/ entertainment and life skills services to all children in Educational Center and Training Center as well as children from the streets this year.

Reintegration

- Social reintegration support (family, school, employment) was provided to 555 (F: 215) children, youth, and their families in Phnom Penh this year.
- Social reintegration support (family, school, employment) was provided to 229 (F: 48) children, youth and their families in the provinces this year.

Friends Social Business(FSB) Mith Samlanh is 56% sustainable

- The FSB team operates Café Mith Samlanh at the French Institute of Cambodia, with an income of \$49,986.80 this year.
- FSB team supported 2 vocational training restaurants (cf. Activity 4.3) with \$ 1,151,411.37 income this year.
- 105 families (including 18 new this year) are participating in the Home Based Production program and 362 (F: 181) children are benefiting from it.
- 139 families (including 33 new this year) were supported to start their own business and improve their revenue, and 541 (F: 229) children are benefiting from it.
- 22 caretakers were supported for

	benefiting from it. - 20 caretakers will be support for employment in Friends Social Businesses (MS or FI) - The revenue of Friends Social Businesses is used in a fair and transparent manner and allows supporting core funding of the organization and bridging funds.	employment in Friends Social Businesses (MS or FI) in 2012. The revenue of Friends Social Businesses was used correctly and in a transparent manner to support the following projects: outreach, Education Center, Vocational Training Center, reintegration and transitional homes.
5. Programs are supported by specialists, including ongoing monitoring, Evaluation, and research	Eight Specialists will provide tools, training, monitoring / evaluation - Child protection - Medical - HIV/AIDS - Case Management - Drugs - Child Safe Network/ Safe Migration - NFE - Life Skills	Eight Specialists provided tools, training, monitoring /evaluation in the following areas: - Child protection - Medical - HIV/AIDS - Case Management - Drugs - Child Safe Network/ Safe Migration - NFE * - Life Skills * In May 2012, the NFE Specialist left and due to funding restrictions, the position was not replaced.

EXPECTED RESULTS/ACTIVITIES

EXPECTED RESULTS	RESULTS
1. Management is best practice and provides effective support to the programs.	
- Relevant MoUs with Government will sign or renew	 Mith Samlanh has finished drafting an MoU with Ministry of Labour and Vocational Training (MoLVT) in collaboration with Friends-International. Mith Samlanh has requested to register the vocational training

- Information sharing meetings will conduct each month.
- Relationship of Mith Samlanh with donors, government and partners are effective.

- center with Ministry of Labour and Vocational Training (MoLVT) and is now waiting for approval from MoLVT.
- Mith Samlanh is in the process of documentation for applying for the Child Safe Organization (CSO) certification based on requirements of CSO.
- Sharing meetings conducted every fortnight to share important information, raise challenges, find solutions, as well as presentation by management, project managers, specialists, team leaders and child representative.
- Mith Samlanh received a Medal from MoSVY for the National Orphan and Vulnerable Children Taskforce (NOVCT).
- Mith Samlanh was selected by MoSVY to become a member of the NGO Representatives for social welfare and finalized the draft guidelines and strategic plan for street people with the Department of social welfare with support from the MS Advisor and Friend-International Technical Advisors.
- Mith Samlanh has prepared a short and long term strategic plan with Phnom Penh municipality and the municipality continued to offer rice for supporting our target group in Mith Samlanh Center.
- Mith Samlanh is collaborating with Friends-International to develop an agreement with Phnom Penh municipality for working with marginalized people.
- Mith Samlanh renewed its NSP license from NACD for implementing the NSP project in 2013.
- After receiving the NGO GPP certificate, 2 managers of Mith Samlanh were invited to participate in training on Voluntary Field Assessing (VFA) to become Volunteer Field Assessors to evaluate other NGOs who apply for NGO GPP certification.
- Mith Samlanh received funding support for 3 years from European Commission, DCA, Secours Catholique and Work Together Foundation from January 2013.
- Mith Samlanh has been working with the Municipal Department of Social Affairs, Veterans and Youth Rehabilitation to organize 114 (F: 19) children/youth to join Camp Sabay Sabay activities at Kampong Speu province during the ASEAN Meetings in 2012.

	- Relationship with the Board is effective	 In collaboration with Friends-International and with input from the boards, Mith Samlanh has discussed and decided to redesign and create a standard brand name for our shops and restaurants. Two board meetings were conducted this year to present the achievements. One board member left and two new board members were recruited. Mith Samlanh statutes and Internal Regulations were updated
		and approved by board members.
2. Admin / HR are best	practice, providing effective support to the pro	grams.
	- Internal Regulation/Procedures will established and implemented.	 be - MS Internal Regulation was reviewed and management decided to provide annual bonus twice per year (Pchum Ben and Khmer New Year). The Child Protection Policy was reviewed and shared with all staff. - The personal loan and salary advance policies were implemented and the provident fund was under draft.
		 52 (F: 13) new staff were recruited based on recruitment guidelines to fill vacancies, including 41 (F: 10) replacement positions and 11 (F: 03) volunteers. 52 (F:13) new staff received an orientation/ induction on the MS Internal Regulations/Procedures regarding: MS Internal Regulations and Structure Gender Equality Policy Code of Conduct/Child Protection Policy Procurement and Conflict of Interest Bribe and Gifts Policy Mith Samlanh Program 253 (F: 104) staff received internal and external training based on Individual Training Plans (ITP) organized by MS, FI and outside institutions; for example English, basic Excel, reintegration data, child protection policy, IEC PMTCT etc. A human resource information management system has been

		 the system recorded as: 237 (F:99) Mith Samlanh staff including 11 (F:03) volunteer staff and 52 (F:13) new staff. 58 (F: 29) staff admitted to hospital by illness and accident. 55 (F:20) staff was finished their contract such as 29 resignation, 2 retire, 3 abandon, 8 terminate, 1 died, 5 layoff, 1 health problem and 6 volunteers.
	- Data collection and reporting system established.	 The Monitoring and Evaluation team created data collection forms and provided training to four teams including Training Center, Club Friends, Educational Center and Reintegration with support from FI technical advisor this year. Focus group discussions were held with each team to collect feedback to enhance and update the data collection forms. Refresher training was also provided. The global service form of Mith Samlanh was created and implemented this year but global individual form will put into practice in 2013.
	- Quality reports will be sent on time to donors	- The narrative reports were sent to management, donors and relevant government on time and based on the logframe.
3. Finance is best pract	tice, providing effective support to the programs.	
	- A coherent and user-friendly Finance Policy & Procedures Manual/Handbook will be in place for Finance and Non-Finance Staff.	- The user-friendly finance policy and procedure Manual was reviewed by Technical Advisor.
	- All Internal reports and donor reports are compiled in a timely manner.	- All internal financial reports were sent to management and relevant people on time, including donor and government reports.
	- Internal control is strengthening the whole operation of Mith Samlanh	 The stock of rice, milk, harm reduction material, hygiene and HBP products were checked every month by the financial staff. The brick sale and student's tips were controlled by financial staffs every month to ensure transparency and accountability.

- External Audits show quality financial systems
- The list of fixed assets will be updated, counted and checked by the accounting staffs.
- Finance staff will train and ongoing technical support is provided by Friends-International.
- Project Managers, specialists, team leaders will receive orientation in new Financial Policy & Procedures.

- Mith Samlanh Global Financial audit conducted by KPMG in 17-28 September 2012.
- The list of fixed assets registration and the asset tag were updated by physical counting.
- The finance staff received ongoing technical support by Friends-International.
- The Finance team provided Basic Excel training to all project managers and specialists.

Special event/ remarks:

- The process of payroll was changed from ANZ to Wing in August 2012.

4. Five programs are providing services to 15,000 individuals children and youth by 2015

4.1 OUTREACH

Prevention Protection Reintegration **Outreach** is the situation where a social worker is working with beneficiaries (children/youth, adult) in a location outside of the project activities. Outreach takes place where beneficiaries live, work, or entertain, in 4 zones of Phnom Penh.

Drop In Center (DIC) is a safe place providing targeted services to a defined target group without appointment, formal registration process or referral.

Life skills topics: reproductive health, HIV/AIDS, STDS, drugs, hygiene, nutrition, life planning, street safety education, early childhood care, child rights, safe migration, importance of education.

TOTAL statistics:

- 790,000 outreach services (outreach + DIC)
- 6,000 children and youth on outreach
- 2,400 caretaker/adult received services
- 2,000 active case managements
- 50 children reintegrated in families in Phnom

TOTAL statistics:

- 868,380 (F: 298,242) services provided (outreach and DIC)
- 5,724 (F: 2,181) children and youth received services in 2012.
- 1,801 (F: 953) caretakers/adults received services in 2012.
- 1,911 case managements are active
- 80 (F: 26) children reintegrated in families in Phnom Penh

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- 350,000 total life skills services provided
- 50,000 total medical services provided
- 20,000 total NFE services provided
- 90,000 total recreational services provided
- 200 referred to Training Center
- 200 referred to Educational Center
- 170 referred to Detoxification
- 120,000 condoms will be distributed
- 760 Child Safe Members including Child Safe Community Members

- 380,879 (F: 174,022) life skills services
- 60,311 (F:25,708) medical services
- 17,755 (F:8,367) NFE services
- 62,543 (F:31,872) recreational services
- 182 (F:53) youth referred to Training Center
- 146 (F:45) children referred to Educational Center
- 167 (F:06) youth referred to Detoxification
- 212,553 condoms were distributed
- 631 (F: 154) ChildSafe Members; including 209 (F: 152) ChildSafe Community Members are active.
- 155 (F:34) child abuse cases were recorded

Special event/ remarks:

 MS organized for 114 (F: 19) children/youth from outreach to join Camp Sabay Sabay activities at Kampong Speu Province during ASEAN meetings in 2012.

OLYMPIC ZONE: Outreach work and one DIC (Friendship House) are operational Specific Objectives for Olympic Zone:

- Outreach (street and community):
 - 70,000 outreach services
 - 1,300 children/youths met on outreach
 - 500 caretaker/adults met on outreach
 - 150 Child Safe Members

- DIC Friendship House:
 - 50,000 services
 - 400 children/youth in DIC
 - 200 caretaker/adults in DIC

OLYMPIC ZONE: Outreach work and one DIC (Friendship House) are operational with 10 (F: 04) staff and located in Sangkat Toul Svay Prey I.

- Outreach (street and community):
 - 95,518 (F:34,258) services provided
 - 1,314 (F: 504) children/youths met in 2012
 - 502 (F: 213) caretakers/adults met in 2012
 - 170 (F: 25) ChildSafe Members are active including 50 (F: 25) ChildSafe Community Members are active.
- DIC Friendship House:
 - 58,573 (F:18,439) services provided
 - 431 (F:138) children/youth in DIC in 2012
 - 200 (F:116) caretakers/adults in DIC in 2012

RIVERSIDE ZONE: Outreach work and DIC (street 174)

Specific Objective for Riverside zone:

- Outreach (street and community):
 - 50,000 outreach services

RIVERSIDE ZONE: Outreach work and one DIC are operational with 09 (F: 05) staff and located in Friends-International Office at street 174, No 71.

- Outreach (street and community):
 - 71,984 (F: 29,350) outreach services provided

- 600 children/youth in outreach
- 300 caretaker/adults in outreach
- 160 Child Safe Members

- DIC (street 174):

- 30,000 services
- 200 children/youths in DIC
- 150 caretaker/adults in DIC

- 684 (F:237) children/youth met in 2012

- 201 (F: 116) caretakers/adults met in 2012
- 258 (F: 44) Child Safe Members including 59 (F: 44) Child Safe Community Members are active.

- DIC (street 174):

- 28,937 (F:10,868) services provided
- 166 (F:59) children/youth in DIC in 2012
- 171 (F:89)caretakers/adults in DIC in 2012

Special event/ remarks:

- Riverside DIC opened 24 hours to receive the children/youth during the ASEAN meeting from 03-04 November 2012.

WAT PHNOM ZONE: Outreach work and one DIC (Boarding House) operational Specific Objective for Wat Phnom Zone:

Outreach (street and community):

- 50,000 outreach services
- 1,000 children/youths in outreach
- 250 caretaker/adults in outreach
- 150 Child Safe Members

DIC Boarding House:

- 40,000 services
- 200 children/youths in DIC
- 150 caretaker/adults

WAT PHNOM ZONE: Outreach work and one DIC (Boarding House) was operational with 10 (F: 02) staff and located in Sangkat Srah Chak.

- Outreach (street and community):

- 20,204 (8,352) services provided
- 797 (F: 336) children/youth met in 2012
- 120 (F: 61) caretakers/adults met in 2012

- DIC Boarding House:

- 15,383 (F:6,253) services provided
- 46 (F:11) children/youth in DIC in 2012
- 85 (F:58) caretakers/adults in DIC in 2012

Special event/ remarks:

- 111 children/youth, neighbors and local authorities participated in International Women's Day on the topic of "The Greatest Woman" at Boarding House on 07 March 2012.
- The Wat Phnom Zone was merged with Riverside Zone on 30 May 2012 after Mith Samlanh conducted an assessment and found that the number of children/youth decreased. All staff in Wat Phnom zone were relocated to work in Riverside, Chbar Ampov and Andong zones. MS is now working in 4

		zones in Phnom Penh. The closure of Wat Phnom zone (and mergence with Riverside) explains why MS did not reach the targets for services and individuals for this zone in 2012.
CHABAR AMPOU ZONE: (Wise Youth) operational Specific Objective for Chba - Outreach (street and co - 80,000 outreach serv - 1,200 children/youth - 400 caretaker/adults - 150 Child Safe Memb - DIC Wise Youth: - 70,000 services in DIO - 400 children and you - 350 caretaker/adults	oper Ampov Zone: mmunity): ices s in outreach in outreach ers	HABAR AMPOU ZONE: Outreach and one DIC (Wise Youth) are perational with 08 (F: 04) staff and located in Sangkat Meanchey Outreach (street and community): 118,633 (F:45,567) services provided 919 (F:365) children/youth met in 2012 377 (F:192) caretakers/adults met in 2012 126 (F: 43) ChildSafe Members including 46 (F: 43) ChildSafe Community Members are active. DIC Wise Youth: 166,986 (F:33,209) services provided 191 (F:84) children and youths in DIC in 2012 65 (F:35) caretaker/adults met in 2012 Decial event/ remarks: 200 children/youth, neighbors and local authorities participated in Anti Drug day on the topic of "Work together for good health and no Drugs in the Community" at Wise Youth DIC on 26 June 2012. The peer educators initiated new activities such as pop dancing, singing and re-decorated the center to attract our beneficiaries to access services in the center, facilitated by staff.
ANDONG ZONE: common production center operation center op	onal op	NDONG ZONE: community work and one youth center is perational with 09 (F: 02) staff including one collaboration ommune officer and located in Sangkat Kork Roka.
Community Outreach: - 40,000 services (life services) - 800 children/youths - 600 caretaker/adults - 150 Child Safe Memb	kills) n outreach in outreach	Community Outreach: - 45,253 (F:22,541) life skills services provided - 796 (F: 319) children/youth met in 2012 - 300 (F: 179) caretakers/adults in outreach in 2012 - 76 (F: 40) active Child Safe Members including 54 (F: 40) Child Safe Community Members are active.

	 DIC Me & You: 30,000 services (1st aid, life skills, NFE, fun activities) 300 children/youths in Center 400 caretaker/adults in Center 	 DIC Me & You: 50,471 (F: 18,338) services provided 313 (F:107) children/youth in Center in 2012 352 (F:209) caretaker/adults in Center in 2012 Special event/ remarks: Me & You DIC was decorated with more pictures and new activities were created to attract youth beneficiaries to access services in our center for example as Karaok Staff revised the opening hours schedule and is flexible in working hours to meet the needs of the youth.
	MOBILE DRUG CENTER is providing services in the 5 zones and other locations - 50,000 services - 400 children/youths - 50 referred to detoxification	MOBILE DRUG CENTER is providing services in 4 zones and other locations - 71,903 (F:10,433) services provided - 512 (F: 108) children/youth met in 2012 - 43 children/youth referred to detoxification center
	MOBILE YOUTH CENTER (Wise Bird) is providing services in the 5 zones and other locations - 110,000 outreach service - 700 children and youths - 350 caretakers/ adults	MOBILE YOUTH CENTER (Wise Bird) is providing services in 4 zones and other locations - 124,535 (F:57,021) services provided - 702 (F: 296) children and youth met in 2012 - 301 (F: 192) caretakers/ adults met in 2012
4.2 TRANSITIONAL HOMES	 3 Transitional Homes are providing safe accommodation to a maximum of 500 children per year Child participation is ensured with general meetings every week, elections and suggestion boxes in all THs 80,000 services (recreational, outings, child participation, family visit, child protection, breakfast including 9,000 medical services are provided to children/youth in THs. 650 children from the street and the TH are joining Camp Sabay Sabay activities in Kampong Speu province-per year 	 Transitional Home is a safe temporary residence for children and youth requiring accommodation during their studies or until their family situation stabilizes. 3 Transitional Homes located in Sangkat TuekLak, Tumnob Tuek 3 and Toul Svay Prey 1 provided safe accommodation to 544 (F: 126) children and youth in 2012. All children participated in general meetings every week and opened the suggestion boxes two times per month in each TH. 24,086 services (recreational, outings, child participation, family visits, child protection) including 8,614 medical services were provided to children/youth in all Transitional Homes. 324 (F: 84) children/youth from the street and the Transitional Home joined Camp Sabay Sabay activities in Kampong Speu Province in 2012.

		 Special event or remark: A children's party was organized in each TH for all children during Khmer New Year on 4 April 2012. 19 (F: 06) children/youth participated in the 63rd International Children's Day at Koh Pich organized by NGO Coalition on the Rights of Children on 29 May 2012. 17 (F: 02) youth participated in voting in commune elections at their homeland on 03 June 2012. 30 (F:09) children/youth participated in International Anti-Drug Day at National Olympic stadium organized by National Authority for Combating Drugs on 26 June 2012 10 (F: 06) TH staff participated in the training on disabled child development, creative art and minimum Standards of MoSVY provided by partner NGOs. 625 services of outings such as sport and cultural activities were organized for children and youth to various places including Chenla theatre, CTN TV, Koh Pich, French Institute of Cambodia, Ministry of Culture, Tamao Mountain resort, National Olympic stadium, circus center, Meta House, Camp Sabay Sabay and Pour un Sourire d'Enfant (PSE).
4.3 EDUCATION PROGRAM	 Educational Center: EC is providing Non Formal Education to 500 children per year Preparing reintegration to public school of 300 children per year. 4 meetings with parents and family representatives are organized to prepare school reintegration per year. 1,100 children received support to remain in public school per year. 50 children attend support class per year after reintegration to public school. 	 Educational Center (EC) offers non- formal education activities to facilitate student's reintegration into the public school system and provides basic education to street working children and youth. EC provided Non-Formal Education to 396 (F: 172) children in 2012. 376 (F: 160) new children were supported to reintegrate into public school. 4 meetings with parents and parent's representative to share information related to study results were held in the Educational Center and to prepare reintegration into public school this year. 1,237 (F: 516) children continued to receive support to remain in public school in Phnom Penh. 42 (F: 18) children attended support class after reintegration to public school in this year.

Special event or remark:

- A Non Formal Education class was established on 21 November 2012 with 41 (F: 27) children/youth in Andong community.
- 268 (F: 142) children from NYEMO organization participated in library activities at Mith Samlanh.
- 232 (F: 98) children had their dental check up at ONE-2-ONE Cambodia.
- 40 (F: 14) children received Vitamin A Drop by Ministry of Health at Mith Samlanh on 24 May 2012.
- The case follow up officer participated in literacy day at Takhamo Town, Kandal Province organized by Ministry of Education, Youth and Sport on 08 Sept 2012.
- The school material distribution ceremony was presided over by deputy of DoSAVY at Club Friends on 27 Sept 2012.
- 243 (F: 113) Mith Samlanh staff, literacy teachers, primary school teachers, NGO partners (Sipar, Operations Enfans Du Cambodge) received training on the NFE Tool Box in 3 provinces such as Phnom Penh, Battambong, and Kandal Province.
- 30 (F: 18) children joined activities with children from the International School of Phnom Penh in order to get to know each other and play many games.
- 127 (F: 61) children participated in other outside activities such as watching cartoon movies, picture exhibitions and library.

Vocational Training (workshops and businesses) are providing a range of different vocational skills to 600 children per year (with a minimum of 30% of girls), and supports them for placement into employment or small business.

- 120 youth receiving Vocational training graduated after completing at least one level from TC-per year.
- 200,000 education services (English, literacy, life skills, computer, Case Management, treatment, lunch, and training) are provided to youth in vocational training center.

Vocational Training provides quality vocational training leading to viable employment options for youth. Mith Samlanh has 9 different vocational skills.

- Vocational Training provided vocational skills to 577 (F: 147) youth and supported 138 (F: 30) youth for placement into employment or self-employment in 2012.
- 96 (F: 18) youth receiving vocational training graduated and completed at least one level from the Training Center in 2012.
- 153,636 (F: 43,868) education services (life skills, computer, and medical) were provided to youth in vocational training center.
- 97 (F: 16) youth dropped out of vocational training (and have not

- By 2015, the drop out rate of vocational training has decrease 10 % (baseline in 2011) *
- 10 youth supported to live independently during their studies at MS- 2 still old group.
- 150 youth receive support for Placement into Employment or self-employment per year; including 30 youth supported to live independently.
- 80 % of youth remain in employment or selfemployment 6 months after placement.
- Business trainings make \$ 45,000 income per year by the end of 2012 and increase of 10% per year from then on.
- 2 vocational training restaurants are making \$
 1,154,000 income per year, with a net income of
 \$ 338,000 per year:
 - Friends Restaurant: 627,000 (increase of 1.5 % from 2011); net income \$ 211,000
 - Romdeng \$ 527,000 income (increase of 10% from 2011); net income \$ 127,000

- come back at the end of the reporting period)* .The drop rate in 2011 was 20 % and in 2012 the drop out rate reduced 18 %.
- 16 (F: 05) youth were supported to live independently in a group setting during their studies at Mith Samlanh.
- 99 (F: 28) youth received support for placement into employment or self-employment; including 49 (F: 03) supported to live independently in Phnom Penh in 2012.
- 86% of youth placed remain in employment or self employment 6 months after placement.
- Business trainings made \$52,487.84 income this year.
- 2 vocational training restaurants made \$ 1,151,529.37 income with a net income of \$ 223,477.03 this year:
 - Friends Restaurant: \$608,900.40 income; net income \$145,103.02
 - Romdeng: \$542,628.97 income; net income \$78,374.01

Special event or remark:

- 30 students and 6 Mith Samlanh staff did a study visit at DONBOSCO and Sourire d'Enfant (PSE) this year.
- Participated in national workshop for review of hospitality Tool boxes for priority Tourism Labor division, organized by Ministry of Tourism at Phnom Penh Hotel on 06 July 2012.
- Participated in workshop on results of basic data study of technical vocational training, organized by Ministry of Labor and Vocational Training at Phnom Penh Hotel on 31 July 2012.
- Participated in seminar on listing of vocational training institutes, organized by Ministry of Labor and Vocational Training at National Technical Training Institute on 01 August 2012.
- 112 (F: 20) youth received the Vocational Training certificate in year 2012 approved by MoSVY.

Club Friends is providing 100,000 cultural activities (dance, theater, library, and painting) to all children in EC and in TC per year.

Club Friends is a center in Mith Samlanh Education center where children and youth can practice cultural and recreational activities such as sport, drawing, painting, library, dancing and music.

 Club Friends is open to street children two times per week, and is providing them 3,500 cultural activities to children and youth Club Friends is organizing outings for children and youth in EC and TC, with 1,200 services per year 	 Club Friends provided 123,555 (F: 46,989) cultural, outing/entertainment and life skills activities to all children in Educational Center and Training Center as well as children from the streets. Club Friends opened to street children twice a week, and provided 5,036 (F: 804) life skills services to children and youth. Club Friends organized outings for children and youth in Education Center and Training Center with 1,849 (F: 663) service events such as sports at stadium, cultural events, visiting royal palace/ national museum and special outings.
	 Special event or remark: 450 (F:147) children/youth participated in outdoor and indoor sport competitions this year such as football, volleyball, table tennis, rugby, etc 54 (F: 36) youth participated in the singing contest and fashion show at Hang Meas TV and SEATV. 285 (F: 86) children performed in valentine's day, child right's day, anti drugs day, world aids day, fun fair, arts youth festival and women's rights day. 53 (F: 28) children in Educational Center participated to make a Globe on the theme of "Urban Currents" to exhibit on 29 Sept 2012 at Mith Samlanh. 289 (F: 134) children/youth visited Toul Sleng museum, Chaktomuk theater, Soriya supermarket, French Institute of Cambodia, Meta House, Silk Air and Royal Palace in order to extend their curiosity and culture.
Reintegration	Reintegration
 SOPs on reintegration are adapted, translated and implemented in the team by the end of year 2012 Collaboration with government and NGO partners is developed through meetings and training. 4 foster care committee meetings are organized per year 	 90 % of the SOPs on reintegration were completed by Technical Advisor and will be finalized early 2013. Ongoing collaboration took place with DoSVY and other NGO partners on reintegration tasks such as family tracing, assessment, family planning, and reintegration and follow up in 24 Provinces/City. MS participated in 2 meetings about sharing case information of reintegrated children and reinforcing the collaboration between Mith Samlanh and MoSVY in 2012. 4 foster care sub-committee meetings were organized and
	activities to children and youth - Club Friends is organizing outings for children and youth in EC and TC, with 1,200 services per year Reintegration - SOPs on reintegration are adapted, translated and implemented in the team by the end of year 2012 - Collaboration with government and NGO partners is developed through meetings and training. - 4 foster care committee meetings are organized

,		
	 their family, extended family and living independent in their province- per year. 10 children are supported to integrate into foster care families- per year. 50 children are supported to reintegrate to public school in their province -per year. 300 children are supported to remain in public school in their province- per year. 20 youths place in employment or in their own business in their province per year 70 youth are followed up in employment or in their own business in their province- per year. 15 street living families are supported to return to their homeland- per year. 10 families receive training and support for small business in their province-per year. 25 children/youth are supported to receive ID card, birth certificate in their province- per year 	 chaired by Mith Samlanh about creating member forms at MoSVY in 2012. 121 (F: 23) children were supported to reintegrate to their family, extended family and living independent in their province in 2012. 11 (F: 02) children including 04 (F: 01) new this year were placed into short and long-term foster care family in Provinces and Phnom Penh in 2012. 65 (F: 20) children were supported to reintegrate to public school in their provinces in 2012. 310 (F: 112) children were supported to remain in public school in their Provinces and received school material in 2012. 39 (F: 02) youth were placed in employment or in their own business in their province. 71 (F: 07) youth followed up in employment or in their own business in their provinces in 2012. 10 street living families were supported to return to their homeland in province such as Prey Veng, Kampong Cham, Battambang, Oudor Meanchey, Kandal, and Mondalkiriri in 2012 25 families received training and 8 families were supported to start small business in the Province in 2012. 35 (F: 05) youth were supported to receive ID card in 2012.
4.5 With the support of FSB, MS is 50%	Income for Mith Samlanh through Businesses: Total expenses of Mith Samlanh: Sustainability is 50%	Income for Mith Samlanh through Businesses: \$1,524,702.51 ¹ Total expenses of Mith Samlanh: \$ 2,708,175 ² Sustainability is 56 %
sustainable:	 Home Based Production 125 families are participating in Home Based Productions Program (HBP) and 370 children are benefiting from it per year 25 new families join HBP and 125 caretakers attended training in the production center 	 Home Based Production 105 families are participating in Home Based production and 314 (F: 163) children are benefiting from it. 18 new families join HBP and 105 caretakers attended training in the production center (Friends-International workshop and Andong)

(Friends International and Andong)

- 22 caretakers were supported for employment in Friends Social

 $^{^{1}}$ This amount was excluded sales to MS Program of \$21,079 2 This amount was excluded sales for MS Programs of \$21,079

- 20 caretakers are supported for employment in Friends Social Businesses (MS or FI)
- Sales from HBP (FNS, Tooit Tooit, local, and international) are making \$ 307,000 income with 50% sustainability

- Production Center:

- 70 caretakers are receiving skills/HBP and small business training
- 15 caretakers doing printing
- Micro Enterprise team is providing training and support to 150 families (including 40 new) to start their own business and improve their revenue with 580 children benefiting through micro enterprise
- Café Mith Samlanh is making \$30,000 income per year
- MS products (cook Book Best of Friends) made an income of \$45,000 of income per year (increase 4%), net income \$25,000
- All vocational training function as businesses
- Nailbar located inside the Friends 'N' stuff shop on St 13 next to The Friends- Restaurant with income and net income.
- 2 vocational training restaurants (cf. Activity 4.3) are contributing to FSB with a 1,154,000 income per year, with a net income of \$ 338,000 per year. The two restaurants are 100% sustainable.

- Businesses (MS or FI) in 2012.
- Sales from HBP (FNS, local, and international) made \$ 279,198.79 income and net income \$ 121,305.43
- 03 families with 07(F:02) children are benefiting from it transferred from Home Based Production to Micro Enterprise in 2012.

Production Center:

- 50 caretakers received skills/Home Based Production and small business training.
- 04 caretakers are employed in the screen printing workshop.
- **Micro Enterprise** team provided training and support to 139 families including new 33 families to start their own business and improve their revenue, benefitting 541 (F: 229) children.
- Café Mith Samlanh is making \$49,986.80 income and net income of \$ 2.310.94
- MS products (cook Book Best of Friends) made an income of \$36,689.38 and net income \$27,333.60
- **All vocational training** workshops have a business component: sewing, motor mechanics, car mechanics, electricity, electronic, welding, cooking, barber, beauty class with a total income of \$40,932.84 and a net income of \$9,511.42
- Nailbar located inside the Friends 'N' stuff shop on St 13 next to The Friends- Restaurant made \$11,555.00 income and net loss \$ -2,028.23
- 2 vocational training restaurants (cf. Activity 4.3) contributed to FSB with \$ 1,151,529.37 income, with a net income of \$ 210,047.23 this year:
- Friends Restaurant: \$608,900.40 income; net income \$138,579.47
- Romdeng: \$542,628.97 income; net income \$71,467.76

Special event or remark:

		 2 small business families were invited to sell products at the Mith Samlanh Fun Fair in 21 January 2012. The DIC in Home Based Production Center in Andong moved to a new separate center on 12 March 2012. 10 new products were created by the Home Based Production team this year. 11 (F: 06) case managers received training on micro business at Friends International on 06 June 2012. The HBP team used recycled Ezecom banners and papers to make accessories to display in Ezecom showroom. Mith Samlanh supplied the new shop of Friends-International at InterContinental Hotel with Home Based Products. Home Based Production team exhibited our products at many events such as Green Night, Medicam, Le Café Mith Samlanh, Le Duo Restaurant, Phnom Penh Hotel, InterContinental Hotel and Gasolina Restaurant. 30 (F: 12) children participated in the children's party at Café Mith Samlanh on 29 September 2012. Tooit Tooit Shop has changed its brand name to Friends 'N' Stuff shop this year. 120 students from ISPP and Project Hammer Singapore came to visit the Home Base Production project at Friends-International.
5. Eight Specialized tea	ams are providing support to Programs by 2012	
5.1 Specialized team in	Impact on Children:	Impact on Children:
CHILD PROTECTION:	- 100 cases of abuse report form completed.	 163 cases of abuse and report forms including 48 cases received from Phnom Penh DSAVY were completed and provided with support by social workers, child protection specialist and some serious cases intervened by the local authorizes in 2012.
	MER	MER
	- Evaluation of Child protection policies in all DICs, EC, TC and all THs	- 127 (F: 31) children/youth in Transitional Homes and Romdeng and Friends the Restaurant were interviewed about Mith
	- Compile report for Mith Samlanh ,donor and gov't	Samlanh services, their needs and problems by the child protection specialist in 2012.

- Organize quarterly survey of children staying in THs

Technical support

- 100% staffs are trained and refreshed on Child Protection policies
- Child Representative election are organized every 6 months/year

Tools

- Update and implement Child Protection policies tools
- Child Protection policies are displayed in all centers
- Ensure all tools are available in every center

- Compiled monthly, quarterly and annual report for Mith Samlanh.
- 6 children/youth in Transitional Homes were interviewed about Mith Samlanh services, their needs and protection by the child protection technical advisor from FI and child protection specialist from MS on 21 March 2012.

Technical support

- 296 monitoring and technical support visits were conducted by Child Protection specialists at Training Center, Educational Center, Drop in Centers, outreach and THs to reinforce implementation of child protection policy and ensure security of children.
- 13 (F:02) FI Kaliyan Mith Chomchav staff received training on child protection and ChildSafe guidebook at Friends-International on 6 July 2012.
- 13 (F:04) TH staff received refresher training on child rights IEC at Transitional Home on 2 August 2012
- 108 Mith Samlanh staff received training on child protection and 86 staff received training on child abuse report form at Club Friends in 2012.
- 568 (F:220) children/youth participated in the child representative election at Club Friends and 13 children were elected to be child representatives in 2012.

Tools

- The child protection policies, materials, Internal Regulations and Reporting System of child protection are posted in all centers.
- The updated rules and consequences of the Educational Center were implemented with child participation.

Special event or remark:

- Participated in a workshop on minimum standards for OVC at MoSVY on 8 June 2012.
- Participated in a meeting about new strategy of network, election of ECPAT board member, child sexual exploitation

5.2 Specialized team MEDICAL:	Impact on Children: - 85,000 total of consultations and first aid carried out including 23,000 DU/IDUs services - 850 referral services to hospital - 10 children/youth treated at hospital for HIV/AIDS since 1 st January 2012 - 30 caretakers/adults treated at hospital for HIV/AIDS since 1 st January 2012 - 300 consultation/treatment to children and Youth for STD - 90 caretaker/adult for STD	prevention at ECPAT Cambodia this year. Participated in a meeting on child rights questionnaire for follow up, Strategic Plan 2013, and how to protect children by following the convention on child rights at NGOCRC this year. Participated in a workshop on the draft mapping and assessment report on the rights of child trafficking victims at MoSVY on 23 August 2012. Participated in a meeting on child protection research at the department of social work of the Royal University of Phnom Penh on 13 September 2012. Participated in a meeting on Human Rights defenders and Freedom of Expression at Imperial Garden Hotel organized by Cambodian Center for Human Rights on 18 September 2012. Participated in a meeting on the survey results and recommendations regarding the United Nations Convention on the rights of the child and preparing the activity plan for follow up at NGOCRC on 14 September 2012. Impact on Children: 97,087 total consultations and first aid services were carried out including 27,163 services to DU/IDUs 727 referral services to hospital. 06 children treated at hospital for HIV/AIDS in 2012 29 caretakers/adults treated at hospital for HIV/AIDS in 2012 303 STD consultations/treatment provided to children/youth at all Mith Samlanh Clinics.
	 Monitoring and data collection system are in line with Friends Programs standards indicators for medical activities 	- Through regular visits and monitoring from the medical specialist, all the clinics have good hygiene and the rooms are comfortable. The child observation form was completed and
	Evaluation of medical care in all projects, in close collaboration with HIV/AIDS specialist 1/year	medicine stock is well organized. - 241 check-ups of student's health took place before going to

Compile report for Mith Samlanh, donor and gov't

- Mith Samlanh center, reintegration to their family or placement into employment or self employment.
- Compiled monthly, quarterly and annual report for Mith Samlanh and municipal health department.
- Prepared questionnaires for conducting the health service assessment of Mith Samlanh with medical staff in collaboration with Friends-International volunteer.
- Conducted the health service assessment of Mith Samlanh with 14 (F: 04) medical staff in collaboration with Friends-International volunteer.
- 47 case managers and social workers received training on basic dental care and dengue fever.
- 14 (F:04) medical staff received training on first aid, teaching pedagogy, skin infection, social psychology, basic drug awareness, reproductive health, STD and HIV/AIDs

Technical support

- All medical staffs will receive regular trainings
- Technical Support is provided on weekly basis through field work with all teams
- Improve collaboration between medical staffs and case managers
- Review, monitor and order medical materials based on the needs of the teams

Technical support

- 18 cases of HIV/AIDS, brain tumor, back tumor, ear problem, goiter, mental problem, eye problem, one abandoned baby, swollen leg by IDU, chirurgic hand, and skin infection cases were supported and referred to Calmette Hospital, Kean Klang Rehabilitation Center, Khmer-Soviet Friendship Hospital, Municipal referral hospital, and National Center for HIV/AIDS, dermatology.
- 200 field visits to 5 zones of outreach, Green House, Mobile Drop
 In centers were conducted to assist case managers and team
 leaders and support children, youth and family's health.
- 30 people living with HIV/AIDS received information about birth spacing and Tuberculosis at Andong Community and Wat Phnom from Medical specialist.
- The information about foot, hand and mouth disease (EV71) prevention and protection was provided by medical specialist to beneficiaries in outreach zones, Educational Center and Transitional Home.

Tools

Tools

- Guide books is developed, implemented and regularly updated
- Guidelines for medical treatment and services have been approved by the Program Director and shared with medical staff and implemented this year.
- Updated the form for Examination of Patient Health to Detoxification Rehabilitation in Green House and the medicine stock list form.
- The alcohol protocol for Alcoholism was drafted by the team this year.
- Medicine suppliers for Mith Samlanh were invited to bidding at Mith Samlanh on 12 December 2012.

Partners

- Develop, use and update directory of services every year and share with all teams.
- 35 staffs of Partners are identified and trained per year
- Relations with Government departments are effective

Partners

Meeting and collaboration with government and NGOs:

- Visited 5 NGOs and Cheuy Chomnas hospital (The Children's Surgical Centre, Keo san Charity, Impact, Hebron Medical, and Ultrasound Diagnostic Center) to include their details in the list of Directory services in collaboration with Friends-International.
- Ongoing collaboration with doctors at Kean Klang Rehabilitation Center, Calmette Hospital, Kuntha bopha hospital, Khmer-Soviet Friendship Hospital in order to support children and youth probono.
- Participated regularly in Medicam monthly meetings to share experience regarding health situation and collaboration with other medical NGO partners at Medicam office.
- 284 (F: 113) children from the Educational Center were supported for treatment and dental healthcare from One 2 One NGO at Preah Ket Mealea Hospital every Wednesday.
- 61 (F: 20) children from the Education Center received Vitamin A and Parasite medication from the national vaccination program.

Special event or remark:

- The Khmer-Friendship hospital still provides a discount of 20% and Phnom Penh Municipal Hospital provides 10% discount for Mith Samlanh beneficiaries.
- 60 caretakers in Andong community received information about prevention and symptoms of dengue fever from Andong staff.

5.3 Specialized team HIV/AIDS:

Impact on children:

- 250 referrals to the Voluntary Confidential Counseling and Testing (VCCT)
- 350 caretakers will participate in Emotional Support Group (EGS) with 4,500 services
- 50 children/youth receiving ARV & OI treatment
- 500 children and youth affected and infected accessed Social services at MS or through MS
- 300 Parents infected accessed social services at MS or through MS

MER

- Monitoring and data collection system are in line with Friends Programs standards indicators for activities linked with HIV/AIDS (life skills, reintegration, family support and access to treatment)
- Evaluation of activities linked with HIV/AIDS (life skills, reintegration, family support, access to treatment)
- Compile report for Mith Samlanh, donor and gov't
- Conduct 1 evaluation on HIV/AIDS project at the end of 2012

Technical support

- 100% staffs are trained on specific HIV/AIDS knowledge (ARV, PMTCT, VCCT, etc)
- Technical Support is provided on weekly basis through field work with Outreach teams and Reintegration

Impact on children:

- 354 (F: 103) referrals to VCCT in 2012.
- 403 caretakers joined Emotional Support Group (EGS) every two weeks with 5,856 services.
- 100 children/youth received ARV & OI treatment 2012.
- 584 children/youth affected and infected by HIV/AIDS in 2012 accessed social services at Mith Samlanh or through Mith Samlanh.
- 342 parents infected with HIV in 2012 accessed social services such as food support, rent support, and small business at Mith Samlanh or through Mith Samlanh.

MER

- 135 field visits in 5 outreach zones, Green House, Training Center/Educational Center and Mobile Drop In Centers to support case managers and facilitators of Emotional Group Support (EGS) in each zone every week.
- Compiled monthly, quarterly and annual reports for Mith Samlanh and 6 months report for DCA/CA and Deutsche Bank.
- The Chaom Chao assessment report was presented to Management and Technical Advisor on 03 September 2012.

Technical support

- Collaboration with Friends -International and Medicins Sans Frontieres to prepare and provide training on HIV/AIDS, Prevention of Mother to Child Transmission (PMTCT) and Tuberculosis for 19 (F:12) outreach social workers.
- 17 EGS volunteers from each zone received training on child protection and child rights at Club Friends on 12th May 2012 by ChildSafe specialist.
- 30 (F: 17) Mith Samlanh received training on IEC PMTCT on 06thJuly and 19th September 2012 by HIV/AIDS specialist.
- 19 (F: 10) outreach staff received training and refresher training on the extra form for HIV and IEC PMTCT in 4 outreach zones by HIV/AIDS specialist in 2012.

Tools

- IEC on HIV/AIDS are monitored and updated on an ongoing basis.
- Memory book is updated and implemented
- Case management Extra Forms are developed, implemented and updated regularly.
- Guidebooks on Emotional Support and working with PLWHA are developed, implemented and regularly updated

Partners

- Develop, use and update directory of services every year and share with all teams
- 30 staffs of NGO/Gov't Partners are identified and trained
- Relationship with Government departments are effective

- Supported Riverside team leader to identify a new area for Emotional Group Support after the Boarding House Center was closed. As result, the team found a new place at Wat Chen Dom Dek in Sangkat Srah Chak, Khan Daun Penh.
- HIV/AIDS specialist collaborated with relevant team to organize World Aids Day event on the theme of "Eliminating HIV and AIDS infections from parents to children by 2015" at Mith Samlanh on 26th November 2012.
- Organized a meeting with ESG facilitator to identify the challenges, solutions, feedback, sharing information and lessons learnt as well as discussing topic for ESG next meeting. As a result, the facilitators were able to learn from each other to improve their implementation and solve problems in a timely way for our beneficiaries.

Tools

- The IEC on Prevention of mother-to-child transmission of HIV (PMTCT) was developed and implemented by the team.
- 40 memory books were printed for sharing with HIV/AIDS families in 2012.

Partners

Meeting and collaboration with government and NGOs:

- Visited 4 NGO partners (Indradevi association, Agape International Missions, Cambodian Women Development Agency and Marie Stopes International Cambodia) to include them in the list of Directory services in collaboration with Friends-International.
- Participated in a dissemination workshop on the contribution of civil society in response to HIV/AIDS in Cambodia and annual membership meeting organized by HACC this year.
- Participated in the 18th plenary meeting of the National Multisectoral OVC Task Force about results from 2nd and 3rd quarterly work plan 2012 and also participated in a workshop on standards and guidelines for the care, support and protection of orphan and vulnerable children at MoSVY this year.
- Organized a collaboration meeting with the staff of Women

		Organization for Modern Economy and Nursing (Women) at Friendship House to enhance the collaboration and clarified some overlap cases in Toul Sambo community on 20 th September 2012. - Participated in a coordination meeting between NAA and NGOs about implementing HIV/AIDS programs in Phnom Penh at the office of Phnom Penh Municipal Health Department on 21 st September 2012. - Participated in DCA/CA Partner Platform meeting at Prey Veng Province on 26 th -28 th September 2012. Participate in training on Police Community Partnership Initiative (CPCI) at Ministry of Interior on 26 th -28 th December 2012.
5.4 Specialized team	Impact on children:	Impact on children:
CASE MANAGEMENT:	Active cases:	Active cases this year:
	- 5,000 individuals cases	- 2,153 (F: 827) individual cases
	- 550 families cases	- 397 family cases
	- 20 community cases	- 21 community cases
	New cases:	New cases opened this year:
	- 700 individuals cases	- 762 (F:286) individual cases
	- 120 families cases	- 94 family cases
	- 4 community cases	- 5 community case
	-4 community cases	- 3 community case
	Closed cases:	Closed cases this year:
	- 300 individuals cases	- 1,184 (F:397) individual cases
	- 50 families cases	- 136 families cases
	- 2 community cases	- 1 Community (Samaki Community)
	MER	MER
	 Monitoring and data collection system are in line with Friends Programs standards indicators for case management system Evaluation of Case Management system 1/year Compile report for Mith Samlanh and donors Organize 1 research 	 194 field visits in 5 zones of outreach, Training Center, Education center and Transitional Home to reinforce the case management process and management of individual cases. Compiled monthly quarterly and annual reports for Mith Samlanh.

Technical support

- 80 staffs are trained on Case management system
- 50 staffs are acting as Case managers
- Technical Support is provided on weekly basis through field work with all teams
- Case management meeting are organized and conduct on weekly basis in all zones

Tools

 Guide books on Case management is developed, implemented and regularly updated

Partners

- Develop, use and update directory of services every year and share with all teams.
- 20 staffs of Partner are identified and trained
- Relationship with Government departments are effective

Technical support

- 184 case management meetings were organized and conducted on a weekly basis with all team leaders of outreach and the Training Center Manager.
- Ongoing support to team leaders in all zones and case managers to implement the case management system.
- 67 (F: 27) Mith Samlanh staff received training on social psychology by the Case Management Specialist in collaboration with Friends-International Trainer.
- 08 (F: 03) Mith Samlanh and Kaliyan Mith Chamchao staff received refresher training on case management at Friends-International on 8-9 May 2012.
- 50 (F: 23) staff are acting as case managers in this year.

Tools

- The case management guideline (TOR) was created and trained by case management specialist to 40 (F: 18) case managers in collaboration with Friends-International Trainer in July 2012.
- The guideline for handover of cases was drafted at the end of this year.

Partners

Meeting and collaboration with government and NGOs:

- Visited 3 NGO Partners (Hagar, World Vision and Transcultural Psychosocial Organization Cambodia) for inclusion in the list of Directory services in collaboration with Friends-International.
- Participated in a meeting with Cambodian Acid Survivors Charity (CASC) to share information about Mith Samlanh services to acid survivors at CASC on 16 February 2012.
- Participated in a meeting with Disability Action Council for restructure of project on 30 March 2012.
- Participated in a workshop on code of conduct and human rights for service providers against human trafficking at Cambodiana Hotel organized by United Nations Inter-Agency Project on Human Trafficking (UNIAP) on 7-8 June 2012.
- Participated in a meeting with Disability Action Council to elect

		 the head and deputy of chair for coordinating the DAC members meeting on 22 June 2012. Participated in a meeting to discuss the work plan of the Child With Disability Committee at The Disability Action Council (DAC) on 31 August 2012. The number cases closed this year rose due to the clean up old / inactive cases. This help to reduce the number of cases per case manager.
5.5 Specialized team DRUGS:	 Impact on Children: 200,000 clean needle/syringes distributed to youths 70,000 harm reduction services per year 200 children/youths access detoxification and rehabilitation services 	 Impact on Children: 217,296 clean needles/syringes distributed to youth. 68,884 harm reduction services provided this year. 179 (F: 08) children/youth accessed detoxification and rehabilitation services this year.
	 MER Monitoring and data collection system are in line with Friends Programs standards indicators for Drug activities Evaluation of activities linked with Drugs (life skills, harm reduction, detoxification) Conduct one Snapshot survey of Drug Users in Phnom Penh-per year Compile report for Mith Samlanh ,donor and gov't 	 MER Conducted regular monthly NSP assessment with average 50 IDU in all zones in collaboration with Friends-International. Compiled monthly, quarterly and annual reports for Mith Samlanh, Friends-International, National Authority for Combating Drugs (NACD) and AusAid/HAARP. Reinforced the data collection of DU/IDU with outreach staff, Monitoring and Evaluation team for reporting to donors such as Global Fund and AusAID/HAARP. The drug specialist conducted an assessment in Takong, Prek Takong1 and Prek Tanou community in conjunction with other specialists and staff in Chbar Ampov related to the new Mith Samlanh strategic plan for 2012.
	 Technical support 30 staffs are trained on Drug Knowledge Technical Support is provided on weekly basis through field work with all teams 	 Technical support 20 (F: 07) MS and FI staff were trained on how to conduct the zone assessment at Mith Samlanh on 07 August 2012. 319 field visits were conducted in 5 zones, Mobile Drop In Centers, Green House, Transitional Home, Training Center and Educational Center to provide technical support. 40 MS staff and 02 FI staff received training on methodology and

questionnaire at Mith Samlanh office to conduct the Annual Drug Survey 2012.

- 08 MS staff and 01 FI staff received training on methodology and questionnaire to conduct the monthly assessment of harm reduction and HIV/AIDS with IDU at Friends-International in collaboration with FI volunteer consultant.
- 15 (F: 04) Green House and medical staff received training on formal rehabilitation at Friends International by the drug specialist and technical advisor.
- 25 (F: 10) MS staff were trained on basic drug knowledge on the field, detoxification and Formal Rehabilitation by the drug specialist and technical advisor.
- 06 MS staff was trained on how to use the drug IEC Harm Reduction materials.
- Ongoing implementation of Narcotics Anonymous for recovering drug users who are currently studying at Mith Samlanh center in collaboration with Friends-International.

Tools

- IEC on Drugs are monitored and updated on an ongoing basis
- Guidebooks are developed, implemented and regularly updated

Partners

- Develop, use and update directory of services every year and share with all teams.
- 30 staffs of NGO/GO Partners are identified and trained
- Relationships with Government departments are effective

Tools

- Ongoing monitoring of the implementation of IEC materials for Drug Harm reduction and Prevention with outreach team, updating as necessary.
- The Guidebook for Green House has been re-checked by Technical Advisor from Friends-International and finalized by Mith Samlanh management.

Partners

Meeting and collaboration with government and NGOs

- 18 NGO partner staff from Family Health International, KarSang, Cambodia for Women Development Agency (CWDA) and Men's Health Cambodia participated in experience sharing on implementation of NSP and field work with outreach team on 20-21 March 2012.
- Participated regularly with others (UN, IOs, NGOs) on strengthening collaboration to fight HIV/AIDS 2011-2020 and

	Proceedable Decree Breed A 1/224) I II Arre 22
	discussed the Program Based Approach (PBA), led by NAA on 08
	August 2012.
	- Participated in the dissemination workshop of drug harm
	reduction curriculum for Law Enforcement at Phnom Penh Hotel
	by NACD on 16 August 2012.
	- Participated in 2 meetings for discussion about the guidelines for
	law enforcement to support the harm reduction program in
	Cambodia and finalized the draft at NACD, led by NACD and
	FHI360 on 30 August/19 Sept 2012.
	- Participated in the quarterly HAARP meeting on strengths, weaknesses, challenges and next 3 year project destination of
	HAARP Program on 17 August 2012
	- 49 (F:24) individuals from commune/Sangkat officers and 4 NGO
	partners (SKO, Tiny Toones , Ponlork Thmey and River Kids)
	received training on drugs, HIV/AIDS and child protection from
	Mith Samlanh in conjunction with Friends-International as well
	as participating in a field visit of MS programs.
	- The HAARP donor visited the drug project in outreach and DIC
	and had a brief session after the field visit and prepared the next
	step action plan for effectiveness of drug harm reduction on 14
	September 2012.
	Special event or remark:
	- The DUs/IDUs are still moving in our target area and this year the
	Chbar Ampov zone found many DU/IDUs in new locations and
	more IDUs came to get needles/syringes in the Drop In Center.
	 1 policeman volunteered to collect used needles/syringes at Tan Pa area at Riverside Zone.
	- Approximately 1,100 children/youth and families actively participated in International Anti Drug Day at Andong, Chbar
	Ampov zones and Mith Samlanh center on 26 June 2012.
DETOV CENTER (Croon House) receive 470 eliente	•
DETOX CENTER (Green House) receive 170 clients	DETOX CENTER (Green House) received 138 (F: 08) clients in 2012.
per year Specific Objective for Green House:	- 86,072 services (treatment, life skill, fun activities.etc) were provided
- 120,000 service	- 138 (F: 08) drug users on the streets were supported to access
- 170 children and youth have accessed to	treatment/detoxification center services in 2012.
2.0 dimarch and youth have accessed to	treatment detoxineation center services in 2012.

	detoxification treatment - 120 children and youths are referred to Educational Center and Training Center	 115 recovering Drug Users successfully completed formal rehabilitation, among them 103 children/youth who were reintegrated to Mith Samlanh training center and 12 youth who were reintegrated into their family by the reintegration team.
5.6 Specialized team Non-Formal Education:	Impact on children/youth: Total of 122,000 services will receive Non-Formal Education (Outreach+ EC +TC)	Impact on children/youth: Total 79,870 (F: 33,024) Non-Formal Education services provided (Outreach+ EC +TC)
	 MER Monitoring and data collection system are in line with Friends Programs standards indicators for NFE activities within Education and Outreach teams Compile report for Mith Samlanh, donor and gov't Evaluation of NFE activities Organize 1 research Technical support 60 staffs are trained on NFE activities Technical Support is provided on weekly basis through field work with Training Center, Educational Center and Outreach teams 	 MER 33 visits in 5 zones to ensure that the tool box can be implemented, as well as support to the educators with more techniques on how to use the tool box effectively. Compiled quarterly reports for Mith Samlanh and DoEYS. Technical support 28(F: 13) staffs at Educational Center, Transitional Home received a training on how to use the tool box, provided by Education Project Specialist. 13 (F:06) teachers at Mith Samlanh Vocational Training Center participated in Observation Class, coordinated by Education Project Specialist to share their best practices, challenges and possible solution in their teaching and class management on 26 May 2012. 05 (F: 03) staffs at Educational Center received a pre-school training, lectured by Technical Adviser of Kaliyan Mith, in collaboration with Non-Formal Education Specialist.
	 Tools New NFE materials are developed and updated Guidebooks on NFE on the streets, in center, and reintegration in public school are developed, implemented and regularly updated 	 Tools 3 new games (2 literacy games and 1 science) were drafted. The guidebook on Non-Formal Education on center is improving after checking by program coordinator. The other two guide books on NFE outreach and public school are being checked by program coordinator.

Partners Partners - 46(F: 26) NGO staffs from Kaliyan Mith, Choam Chao Center Develop, use and update a directory of services Komar Rik Reay , Phare Ponleu Selpak and Damnak Toeuk every year and share with all teams. received a training on how to use the tool box provided by NFE 30 staffs of Partners are identified and trained specialist. - Relationships with Government departments are - 71(F: 38) teachers at public schools and government staffs in effective Kandal Province received training on how to use the tool box in collaboration with Aide et Action -Cambodia and Municipal Department of Education Youth and Sport. Special event or remark: - Participated a consultative meeting on how to create subnational network on Education section, coordinated by NGO Education Partnership on 3 February 2012. - Participated in NFE sub sector working group meeting about Community Learning Center (CLC), organized by DoNFE on 10 May 2012. - 02 staffs of Planet Wheeler came to visit the progress of the project as well as discussing the future plan for this project on 8 June 2012. - In May 2012, the NFE Specialist left and due to funding restrictions, the position was not replaced. 5.7 Specialized team Impact on Children: Impact on Children: LIFE SKILLS: - 280,000 of life skills services (children and youth) - 353,708 life skills services provided to children and youth - 90,000 of life skills services (care takers) - 132,689 life skills services provided to caretakers - 250,000 condoms distribute to youths and 310,500 condoms distributed to youth and caretakers. caretakers - 270 (F: 85) active peer educators including 240 (F:75) new peer 270 peer educators: (150 of Drug safety agents) educators trained in 2012 52,000 of HIV/AIDS education services - 69,719 HIV/AIDS education services - 55,000 of Reproductive health services 67,808 Reproductive Health education services - 66,878 Drugs education services - 50,000 of Drugs services 25,000 Child rights services - 36,769 Child rights education services **MER** MER Monitoring and data collection system are in line Compiled monthly, quarterly and annual reports for Mith with Friends Programs standards indicators for Samlanh and Dan Church Aid.

- Life skills activities within Education and Outreach teams
- Compile report for Mith Samlanh, donors and gov't
- Evaluation of Life Skills activities
- Organize 1 research on Life Skills

Technical support

- 50 staffs are trained on life skills activities.
- Technical Support is provided on weekly basis through field work with Education and Outreach teams

Tools

- New IEC materials are developed and updated
- Guidebooks on Life skills are developed, implemented and regularly updated.

Partners

- 30 staffs of NGO/GO Partners are identified and trained
- Relations with Government are effective

- A KAP survey about life skill presented to the outreach and management team.
- Conducted Pre and post tests on HIV/AIDS with 160 (F: 64) youth studying at Training Center, on outreach and in community.

Technical support

- 178 field visits were conducted in 5 zones of outreach, Mobile Drop in Center, Educational Center and Vocational Center.
- 39 (F: 13) Mith Samlanh staff received training from Lifeskills Specialist on reproductive health, HIV/AIDS, and STDs, how to use IEC material and how to play life skills game in 2012.
- 57 (F: 28) key people in communities received training on Reproductive health, STDs, HIV/AIDS and Drug in 2012.
- Participated in facilitation of Emotional support group meetings with parents in Olympic zone every 2 weeks

Tools

- Safety and hygiene IEC material for the Training Center has been edited based on comments and submitted to Program Coordinator to check again.
- The nutrition/reproductive health poster and IEC materials were printed on 24 December 2012.

Partners

Meeting and collaboration with government and NGOs:

- 70 (F:38) M'lop Tapang and Koma Rikreay staff received training on Reproductive health, STDs, HIV/AIDS, drug, nutrition, using IEC, how to create IEC and how to train peer educators in 2012.
- 05 (F: 02) peer educators participated in training on Alcoholism and reproductive health at People Center for Development and Peace (PDP) on 25 September 2012.
- Participated in monthly Pro-Technical working group (PTWG) meeting to present about life skills activities and achievements of Mith Samlanh to Municipal health department on 07th December 12.

		 Visited Jesuit Service Cambodia (JS Cambodia), Pour un Sourire d'Enfant (PSE) for inclusion in the list of Directory services in collaboration with Friends-International. DCA evaluator conducted an evaluation of the HIV/AIDS program and interviewed 16 (F: 06) youth in Training Center on 10 May 2012. 03 (F: 01) Friends-International Thailand (Peuan Peuan) staff received anorientation about the life skills project on 6 June 2012 at Mith Samlanh. Special event or remark: 01 female youth in the Training Center was interviewed by Marie Stopes staff about reproductive health related to HIV/AIDS on 07 May 2012. 44 (F: 26) peer educators visited Oudong mountain in sharing experience exchange on 27 December 2012.
5.8 Specialized team	Impact on children:	Impact on children:
CHILDSAFE NETWORK:	 1,000 of current ChildSafe members including Child Safe Community Members in Phnom Penh and Kampong Cham 1,100 of children protected/referred by Child Safe members 	 631 (F: 154) active ChildSafe members (187 motors, 233 tuktuks, 2 Taxis, 209 (F: 152) ChildSafe community) in Phnom Penh. 684 actions were taken by ChildSafe members to protect children, such as: referral to Mith Samlanh center, to hospital and calls to hotline or police.
	 MER Monitoring and data collection system are in line with Friends Programs standards indicators for ChildSafe Network Evaluation of ChildSafe member in Phnom Penh and Kampong Cham Compile report for Mith Samlanh and donor Organize 1 research 	 MER All ChildSafe members received refresher training in 6,408 sessions this year. 592 ChildSafe members were monitored by the outreach team using the monitoring form in Phnom Penh. Compiled monthly,quarterly and annual reports for Mith Samlanh and Friends-International.
	 Technical support 100% staffs are trained on basic knowledge of ChildSafe member Technical Support is provided on weekly basis 	was provided to field staff in 5 zones.

through field work with all teams

 Review, monitor stock and order new materials for Child Safe members

Tools

- IEC ChildSafe are monitored and updated on going
- Guidebooks on ChildSafe Network is developed, implemented and regularly updated

Partners

- Develop, use and update directory of services every year and share with all teams.
- Relationships with Government departments are effective

ChildSafe community members at Friends-International on 25-27 July 2012.

Tools

- The ChildSafe monitoring form was distributed to the outreach team and still continued to be implemented by the staff this year.
- Training on the Guidebook on ChildSafe network was provided to 34 outreach staff at Friends International.

Partners

Meeting and collaboration with government and NGOs:

- 13 (F:02) Friends International staff received training on Child Protection and ChildSafe guidebook at Friends International on 6 June, 2012.
- 16 ChildSafe members received training on ChildSafe IEC at Friends International on 25 September 2012.

Special event or remark:

- Participated in a discussion on street children and families, protection and prevention of child trafficking, exploration of child labor, and exploration of women and children in Phnom Penh at Municipal department of DoSVY on 24 July 2012.
- 199 (F:51) ChildSafe memberships were canceled in this year because they changed their job, returned to live in their homeland or did not followed ChildSafe policies.
- 96 ChildSafe members in Kampong Cham were referred to Friends- International in 2012 and FI will conduct the follow up with these childsafe members.
- 412 new ChildSafe members received certificates this year.
- Participated in the ChildSafe Annual Meeting at Mlóp Tapang on 24-27 December 2012.

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